# NOTICE OF THE ANNUAL MEETING OF STOCKHOLDERS

Please take notice that the Annual Meeting of Stockholders of ATOK-BIG WEDGE CO., INC. will be held on 10 May 2017 at 2:00 p.m. at the 5<sup>th</sup> Floor of The City Club at Alphaland Makati Place, Ayala Avenue corner Malugay Street, Makati City to discuss the following:

#### AGENDA

- 1. Call to order
- 2. Certification of Notice and Quorum
- 3. Review and approval of the minutes of the previous meeting

The minutes of the previous meeting held on May 31, 2016 will be presented for approval by the stockholders. Copies of the minutes of the meeting will be distributed to the stockholders before the meeting. A resolution to this agenda item must be approved with a majority vote of the stockholders present and eligible to vote.

4. Annual report of Management and approval of the audited financial statements for the year ended December 31, 2016

After the President's report on the performance of the Company in the year 2016 and the plan of operations for the year 2017, the Company's Financial Statements as of December 31, 2016 will be presented for approval by the stockholders. The Financial Statements of the Company is included in the Information Statement to be sent to the stockholders prior to the meeting.

 Ratification of all acts and resolutions adopted by the Board of Director, Executive Committee and other committees of the Board of Directors, and Management since the last Annual Stockholders Meeting held on May 31, 2016.

Ratification by the stockholders will be sought for all acts and resolutions adopted by the Board of Directors, Executive Committee and other committees of the Board of Directors, and Management since the last Annual Stockholders Meeting on May 31, 2016. These acts and resolutions include approval of agreements, fiscal or treasury matters, regulatory matters, and other matters taken in the conduct of the regular business of the Company. A resolution on this agenda item must be approved by a majority vote of the stockholders present and eligible to vote.

6. Amendment to the corporation's Articles of Incorporation

The amendment to the corporation's Article of Incorporation that will reflect the change of address of the principal office of the corporation from "10<sup>th</sup> Floor, Alphaland Southgate Tower, 2258 Chino Roces Avenue Extension corner EDSA, Makati City" to "Alphaland Makati Place, 7232 Ayala Avenue corner Malugay Street, Barangay Bel-Air, 1209 Makati City, Philippines" will be proposed for the consideration and approval of stockholders. A resolution on this agenda item must be approved by at least two-thirds (2/3) of the outstanding capital stock.

7. Election of member of the Board of Directors (including Independent Directors)

The Nominations Committee will determine whether the nominees for membership in the Board of Directors of the Company have all the qualifications and none of the disqualifications to serve as members of the Board. The qualified nominees will be

submitted for election by the stockholders. The profile of the nominees to the Board of Directors of the Company will be included in the Information Statement that will be sent to the stockholders prior to the meeting. Members of the Board of Directors of the Company are elected by plurality of votes using the cumulative voting method.

## 8. Appointment of External Auditor

The appointment of Reyes Tacandong & Co. as the Company's External Auditor for the ensuing year will be proposed for the consideration and approval of stockholders. A resolution on this agenda item must be approved by a majority vote of the stockholders present and eligible to vote.

#### 9. Other matters

The Chairman will open the floor for comments and questions by the stockholders. Such other relevant matters or issued may also be considered by the stockholders.

### 10. Adjournment

For purposes of the meeting, only stockholders of record as of April 12, 2017 are entitled to notice of, and to vote at, the Annual Meeting of Stockholders.

Registration starts at 1:30 p.m. For your convenience in registering your attendance, please have available some form of identification, such as your driver's license, passport or other identification issued by any government agency. For representatives of corporate stockholders, kindly bring an original signed and notarized Board Resolution authorizing you to vote the shares of the company you represent.

Should you be unable to attend the meeting in person, you may execute a proxy in favor of a representative. The giving of such proxy will not affect your right to vote in person, should you decide to attend the Annual Meeting.

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CLIBURN ANTHONY A. ORBE Corporate Secretary